

Permanent Building Committee Meeting
Minutes of Tuesday, April 12, 2016
Town Hall, Room 130

Call to Order: Wayne Klocko called the meeting to order at 7:03 p.m.

Meeting Attendees:

PBC Members

Diane Jurmain, Wayne Klocko, Craig Schultze, Pat Sheehan, Jon Wine, Kim Borst (Secretary)

Other Attendees

Rick Barrett (Town of Millis – Fire Chief), Keith Edison (Town of Millis – Chief of Police), Brian Main (Town of Millis – Project Manager), Mark Saccoccio (CDR Maguire), Chris Smith (Town of Millis – Chairman, Board of Selectmen)

Police/Fire Project:

Color Board Selections for Police Station

CDR presented a color board of the options for interior finishes at the police station. Samples of furniture, tile, carpet and wall colors were shared with the committee. The color scheme included muted blues, greens and neutrals. The committee agreed with the color selections.

Roofing Options for Fire Station

Roofing options were discussed for the fire station. A mechanically fastened Sarnafil roof appears to be the best option. It comes with a 20 year warranty. Total cost for the system from Capeway Roofing is \$68,933.00.

7:20 p.m. Chris Smith arrives.

Pat Sheehan made a motion to recommend to the Board of Selectmen that they accept Change Order Request No. 38 from Agostini Construction Company, Inc. in the amount of \$68,933.00 for a new mechanically fastened Sarnafil roof that will go over the entire fire station. Diane Jurmain seconded and the motion passed unanimously.

Flooring Mitigation Options

A moisture mitigation system needs to be installed at the fire station under all areas of VT and carpet. Two prices from flooring contractors have been obtained and the lesser price option from CJM Floors was chosen. The cost for police station work only is \$20,212.00. If any changes need to happen at the fire station, that will be handled separately.

John Wine made a motion to recommend to the Board of Selectmen that they accept Change Order Request No. 39 from Agostini Construction Company, Inc. in the amount of \$20,212.00 for a moisture mitigation system for the new police station. Pat Sheehan seconded the motion and it passed unanimously.

DCAM Evaluation for Agostini

Brian Main reviewed his suggested DCAM rating for Agostini Construction for the 50% completion milestone. After completing the evaluation, he came up with a suggested score of 94/100.

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Diane Jurmain made a motion to approve the DCAM rating of 94/100 points for Agostini Construction at the 50% completion milestone. Craig Schultze seconded and the motion passed unanimously.

Technology Update

Diane Jurmain reviewed technology options for telephone with the committee. Three different vendors/systems were considered. Valley Communications, VenCom and DSCI. Valley's quote has been refined from their original, coming in at \$42,000 for a small/medium business system with voice over Internet protocol. VenCom offers a lower end, premise-based system. They came in around \$24,000. DSCI offers a cloud-based system, which seems to be the way of the future. It offers the same functionality that Valley does for approximately \$13,000 with a \$620 a month charge. The three options were presented to the Technology Committee and they recommended the cloud-based system from DSCI as the way to go. The quote is good through early May, we will ask them to extend the quote for 30 days and use that time to vet concerns and get answers to questions such as security.

RDK submitted a proposal to coordinate security, radio, and fire alarm with the various vendors.

Wayne Klocko made a motion to recommend to the Board of Selectmen a change to the CDR contract for RDK's coordination of technology for the not to exceed amount of \$8500. Pat Sheehan seconded the motion and it passed unanimously.

Three competitive bids quotes for the town fire alarm system were reviewed. L.W. Bills came in with the lowest bid.

Pat Sheehan made a motion to recommend to the Board of Selectmen that they enter into a contract with L.W. Bills Company for \$112,668.50 for the town fire alarm system. Jon Wine seconded the motion and it passed unanimously.

Valley Communication is looking for some sort of commitment in order to move forward with the design and coordination of the security system for the new police and fire stations.

Pat Sheehan made a motion to authorize Valley Communication to proceed with the design and coordination of the security system for the new police and fire stations for the not to exceed amount of \$9,500. Jon Wine seconded the motion and it passed unanimously.

Voorhees has been determined to be the best option for 2 way radio equipment and services.

Pat Sheehan made a motion to recommend to the Board of Selectmen that they approve a proposal from George B. Voorhees Company for the police department radio system in the amount of \$92,206.52. Jon Wine seconded the motion and it passed unanimously.

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Pat Sheehan made a motion to recommend to the Board of Selectmen that they approve a proposal from George B. Voorhees Company for the fire department radio system in the amount of \$10,544.00. Jon Wine seconded the motion and it passed unanimously.

Architect's Report

Mark Saccocio from CDR Maguire presented the Architect's report for the month of March. Overall everything is going well. Areas of concern include the 10 foot safety zone by the tallest part of the building in the front, the power lines are too close. Technology needs to be finalized so that we can move forward.

Project Manager's Report

Brian Main reviewed the Project Manager's report for the month of March. The issue with vibrations and the house on Main Street is still ongoing. B. Main pursued and received an energy rebate of \$4725. Main stressed the importance of maintaining a robust construction contingency for the fire station.

Review and Approval of COR's from Agostini Construction

COR's 7, 13, 20.2, 21.1, 26, 31R, 36, 38, 39, and 49 from Agostini Construction were all reviewed and approved by the committee.

Wayne Klocko made a motion to recommend to the Board of Selectmen that they approve Change Order Request 7 to add two fire extinguishers and 1 fire extinguisher cabinet to the Police Station. Pat Sheehan seconded the motion and it passed unanimously.

Wayne Klocko made a motion to recommend to the Board of Selectmen that they approve Change Order Request 13 for a credit to remove concrete sealer work from the painter's scope in the amount of (\$712.00) as it is already included in the concrete specification. Pat Sheehan seconded the motion and it passed unanimously.

Jon Wine made a motion to recommend to the Board of Selectmen that they approve Change Order Request 20.2 in the amount of \$955.00 for the 3rd installment of a series of charges to remove and replace the organics discovered under the footings. Pat Sheehan seconded the motion and it passed unanimously.

Pat Sheehan made a motion to recommend to the Board of Selectmen that they approve Change Order Request 21.1 in the amount of \$2,576.00 for the 2nd installment of a series of charges to remove petroleum contaminated soils and the cost for surveying the area and a frac tank. Diane Jurmain seconded the motion and it passed unanimously.

Jon Wine made a motion to recommend to the Board of Selectmen that they approve Change Order Request 26 in the amount of \$6,641.00 for the cost of overtime from 1/26/16 – 3/26/16 to maintain

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the schedule due to poor weather conditions as directed in CCD #9. Diane Jurmain seconded the motion and it passed unanimously.

Jon Wine made a motion to recommend to the Board of Selectmen that they approve Change Order Request 31R in the amount of (\$567.00) for a credit for eliminating the non-corrosive admixture that was to be added to the sally port and vehicle storage concrete areas. Pat Sheehan seconded the motion and it passed. Diane Jurmain was absent for the vote.

Jon Wine made a motion to recommend to the Board of Selectmen that they approve Change Order Request 36 in the amount of \$2,296.00 for the cost to add the VFD for Rf-1 per RFI#41 response. Pat Sheehan seconded the motion and it passed. Diane Jurmain was absent for the vote.

Note: Change Order Requests 38 and 39 were approved earlier in the meeting.

Jon Wine made a motion to recommend to the Board of Selectmen that they approve Change Order Request 49 in the amount of \$1,182.00 for the cost to add two steel lintels at the RS line. Pat Sheehan seconded the motion and it passed unanimously.

Contract Change Order #6 totaling \$101,974 includes all of the COR's listed above.

Review and Approval of CDR Contract Amendment #6

Wayne Klocko made a motion to recommend to the Board of Selectmen that they approve Contract Amendment 6 for CDR Maguire in the amount of \$4,245.56 for additional Environmental Construction Administration Services. Pat Sheehan seconded the motion and it passed unanimously.

Budget Update

Kim Borst presented a revised budget sheet reflecting paid invoices and budget transfers that took place during the month of March. (Handout A)

Invoices

A bills payable schedule for Agostini's payment application, 251-9 for services rendered through March 31, 2016 was reviewed.

Pat Sheehan made a motion to pay Agostini Construction Co., Inc. \$437,892.39 for services provided. The motion was seconded by Jon Wine and passed unanimously.

A bills payable schedule for Compass Project Management for services rendered through March 31, 2016 was reviewed.

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Pat Sheehan made a motion to pay Compass Project Management \$2,261.50 for services provided. The motion was seconded by Diane Jurmain and passed unanimously.

A bills payable schedule for CDR Maguire for services rendered through March 31, 2016 was reviewed.

Pat Sheehan made a motion to pay CDR Maguire \$15,218.70 for services provided. The motion was seconded by Jon Wine and passed unanimously.

A bills payable schedule for PK Associates, Inc. dba Briggs Engineering for services rendered through February 23, 2016 was reviewed.

Pat Sheehan made a motion to pay PK Associates, Inc. \$2,059.00 for services provided. The motion was seconded by Wayne Klocko and passed unanimously.

Minutes

Meeting minutes from 3/8/16 were presented and reviewed.

Diane Jurmain made a motion to accept the minutes of 3/8/16 as written. The motion was seconded by Jon Wine and passed, Wayne Klocko abstained.

Adjournment

Wayne Klocko made a motion to adjourn the meeting at 9:45 p.m. The motion was seconded by Pat Sheehan and passed unanimously.

Submitted by:
Kimberly Borst
Secretary, Permanent Building Committee

The next meeting of the Permanent Building Committee will be held on May 10, 2016, 7 p.m. at the Town Hall, room 130.